



SanCap Safe®

## **SANITATION CHECKLIST FOH/Food and Beverage**

- When FOH team reports for start of shift they will be questioned in regards if they are experiencing any COVID-19 symptoms, if they acknowledge any signs they may be experiencing they will be sent home and instructed that they will need medical clearance before returning to property
- The team members will also be checked for temperature at same time before starting shift
- At beginning of shift all menus will be printed paper and disposed of after each guest use-reusable, wipe-down menus will be reintroduced when Virus is contained and vaccine available
- At start of shift bartenders will prepare limited fruit garnishes on picks before shift starts wearing proper gloves and mask and then these garnishes will be stored inside coolers, not on top of bars/exposed to possible cross-contamination. When appropriate bartender will add garnish to beverage and then change PPE/gloves as necessary
- When bartenders/servers will receive cash, provide change and then remove gloves, wash hands, and replace clean gloves
- All high-contact surfaces will be re-sanitized before opening including, but not limited to, door handles, faucets, counter/bar surfaces, tables, chairs, POS stations, credit card readers, check presenters, pens, patio rails
- These surfaces will be re-sanitized after each guest interaction or on the half hour, whichever occurs first
- All team members will remove gloves, wash hands, replace gloves after each guest interaction that comes in contact with potential cross contamination or on the half hour, whichever occurs first
- After each credit card transaction the check presenter, pen will be deposited in a "To Be Sanitized" container and will be sanitized before returning to circulation
- After each credit card transaction the credit card reader will be sanitized
- After each guest use of table seating has concluded the table cloth, if appropriate, will be removed and the table sanitized before replacing the table cloth-all chairs/bar stools (eventually, when allowed again) will be sanitized before next guests use